

March 8, 2024

The 65th Annual Clarinda Craft Carnival is scheduled for Saturday, October 19, 2024 in Clarinda, Iowa from 8 a.m.-4 p.m. We are looking forward to having you participate in another stellar event featuring all types of handmade crafts. Items must be available on a cash-and-carry basis. The only food that is allowed to be sold at the Clarinda Craft Carnival is food that is prepared in the food vendor's licensed establishment. Also, licenses are non-transferable, meaning you cannot use someone else's licensed kitchen to prepare your food products for sale.

Exhibits must be in place by 7:30 a.m. on October 19th or your booth will be released. You may set up on Friday, October 18th from 4-8 p.m. or 6-7:30 a.m. on October 19th. Doors will open to the public Saturday at 8 a.m. and remain open until 4 p.m.

Craft exhibitors will be located at the Clarinda Academy Gymnasium, Clarinda High School Gymnasium, Clarinda Lied Center Gymnasium, Page County Fairgrounds-Wibholm Hall & Cow Palace buildings and outdoor spaces are available. All facilities and grounds are non-smoking. Complimentary shuttle buses will be running to each location for the attendees. Food will be available at all locations.

All indoor spaces will be approximately 8 ft. long by 5 ft. deep. Outdoor spaces are available upon request. There will be a charge of \$50 per space. We encourage exhibitors to bring their own tables. If we furnish your table, there will be an additional fee of \$15 per table. Tables must be reserved and paid for in advance. All fees must be enclosed with your registration form. Availability of spaces, tables, and electricity are not guaranteed. Past exhibitors may request the same location as last year if payment is received **by Friday, May 3, 2024**. After that date, spaces will be filled on a first-come-first-serve basis.

We are required to inform you that in the State of Iowa, craft exhibitors are responsible for paying Iowa Sales Tax. **The Iowa Department of Revenue requires all exhibitors to have a permanent sales tax permit number.** Exhibitors may receive a free sales tax permit number by contacting the *Iowa Department of Revenue at their website – www.tax.iowa.gov. Feel free to contact them directly at (515) 281-3114 or (800) 367-3388 and by email – idr@iowa.gov*. As your event sponsor, we are required to send a list of all exhibitors to the Iowa Department of Revenue. Anyone who sells more than two items in one year is required to pay tax to the State of Iowa regardless of any tax-exempt status. State sales tax is 7% and should be sent to the Iowa Department of Revenue.

Confirmation letters will be sent by August 9th. Please return your registration form and a check payable to the Clarinda Chamber of Commerce, 115 East Main Street, Clarinda, IA 51632. For more information send an email to chamber@clarinda.org or call 712-542-2166. You may also download a registration form by visiting the Clarinda Chamber of Commerce website at: www.clarinda.org/craft-carnival.

Sincerely,



Elaine Farwell, Executive Director
Clarinda Chamber of Commerce